

# Triview Metropolitan District Board of Directors

Triview Metropolitan District – Board Room  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

## Meeting Minutes

### Board of Director's Special Meeting – January 23, 2015

1. **Call to Order:** President Robert Fisher called the meeting to order at 5:04 p.m. Board members present were Director Reid Bolander, and Director Peter Van Dyke. Staff and contractors present were Valerie Remington, District Manager, Gary Shupp, General Counsel, Chris Cummins, Water Counsel, and John McGinn, District Engineer.
2. **Declaration of a Quorum, Notice & Posting:** President Fisher declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Amendments to agenda included adding 2 names; Bob Eskridge and Melissa Wood, to Item 14, adding 2 invoices over \$5000; Donala and General Services Contractors, and deleting Items 12 and 13. Motion to approve agenda as amended was made by Director Bolander and seconded by Director Van Dyke. Motion approved.
4. **Approval of Consent Agenda:** Amendment to consent agenda included removing the prior meeting minutes. Motion to approve consent agenda as amended was made by Director Bolander and seconded by Director Van Dyke. Motion approved.
5. **Election of Secretary/Treasurer Position:** Deferred to a later time.
6. **Approval of Posting Sites:** Posting sites include El Paso County Clerk and Recorder, Triview Metropolitan District Office, Kitchener Park, Gold Creek Park, Old Creek Park, Mail Boxes at Burke Hollow & Talus Road. Motion was made to approve the posting sites by Director Bolander and seconded by Director Van Dyke. Motion approved.
7. **Public Comment:** Melissa Wood introduced herself to the Board. She is being considered as a Board member later on the agenda.
8. **Resolution of The Board of Directors of Triview Metropolitan District Affirming Policy in Regards to Indemnification of Directors and Employees:** Motion to approve the resolution was made by Director Bolander and seconded by Director Van Dyke. Motion approved.

- 9. Renewal of Water Lease:** Motion to approve the renewal of the lease was made by Director Van Dyke and seconded by Director Bolander. Motion approved. Motion was made to direct Valerie Remington to sign the lease for the District by Director Bolander and seconded by Director Van Dyke. Motion approved.

**10. Review of the October & November 2014 Financials:**

- a. Disbursements over \$5000:** Check to Colorado Special District Property and Liability Pool for worker's compensation for 2015 in the amount of \$11,643.63. Check to Hydro Resources for D-4 well construction in the amount of \$11,528.25. Check to JDS-Hydro Consultants, Inc. for I-25 potable crossing in the amount of \$5257.50. Check to Colorado Special District Property and Liability Pool for liability insurance for 2015 in the amount of \$17,549.81. Check to John R. Hurley Asphalt, LLC for mill and overlay patch, remove and replace asphalt in the amount of \$78,195.00. Check to Wildcat Construction Company, Inc. for I-25 potable crossing in the amount of \$35,207.90. Check to Donala for quarterly expenses of the UMCRWTF in the amount of \$77,157.31. Check to General Services Contractors Inc. for work at the A4/D4 site to clean up yard in the amount of \$6123.50. Motion was made to approve the checks over \$5000 and ratify the payment of the worker's compensation check by Director Bolander and seconded by Director Van Dyke. Motion approved.
  - b. October & November 2014 Financials:** Financials presented by V. Remington.
  - c. Enterprise Fund Unrestricted Cash Projections:** The Board requested this be updated to reflect the adopted 2015 budget.
  - d. Adopted 2015 Budget:** Adopted budget for 2015 was presented to the Board.
- 11. Discussion/Decision on Rate Increases:** The Board outlined some parameters to begin the rate increase process. Commercial rates are to be included in the rate change discussion. The budget has an overall revenue increase of 2.6%. Steve Remington volunteered to assist the Board in developing different scenarios.
- 12. Discussion/Decision of Escrow Accounts for Reuse Fees, Renewable Water Fees, and Water Impact Fees:** Removed from agenda.
- 13. Discussion/Decision on Dates for Capital Projects Workshop, Staffing Workshop, and Budget Workshop:** Removed from agenda.
- 14. Discussion/Decision Regarding Appointment of New Board Members:** Marco Fiorito, Melissa Wood, and Bob Eskridge. Motion to appoint Marco Fiorito and Melissa Wood to vacant positions on the Triview Metropolitan District Board was made by Director Van Dyke and seconded by Director Bolander. Motion approved.
- 15. John McGinn, JDS Hydro:** John discussed an analysis of how we drill wells and when, an update on the booster station, and Sanctuary Point.

**16. Operation Report:**

Bids were presented for annual sewer maintenance. Lowest bid was from DRC and recommendation to use them was made. Motion to approve pursuing a contract with DRC for annual sewer maintenance was made by Director Bolander and seconded by Director Van Dyke. Motion approved.

Vacuum excavator purchase versus rental analysis was presented. The Board will not be making a decision on this tonight.

Emergency repair of clear well effluent pump costs were presented. Pump rotation is now part of the operation.

Street sweeping discussion will be moved to the February agenda.

Costs to supply water were presented.

Grant now has a collection system certification and is the District's ORC. ORC LLC's last day of service was December 31, 2014.

**17. Manager Report:**

Water court case was presented by Chris Cummins.

CRS billing quotes and analysis were presented for the Board's review. No decision by the Board at this time.

Grants and scholarships received by the District Manager so far for 2015 total \$13,132.42

Valerie Remington was selected as an SDA Leadership Fellow for 2015. This is an opportunity to participate in a yearlong program featuring some of Colorado's top leaders and academics in leadership discussing issues centering on ethics and personal and professional development.

Board members were issued ipads to complete the process of Board meetings going paperless.

High County Directional Drilling invoices were included for 2014. This was an answer to the Board's question from a previous meeting.

Kimberley Mihelich, Colorado Rural Water Association, will be presenting the Source Water Protection Program at the February meeting.

Water Fluency Program was presented to the Board for their consideration.

All of the Promontory Point tap fees have now been paid. Two large checks were received prior to December 31<sup>st</sup> to prepay the fees.

**18. Election of Secretary/Treasurer Position:** The Treasurer's position election will be made at the February meeting.

**19. Executive Session:** The meeting was recessed to executive session at 7:20 p.m. by President Fisher pursuant to C.R.S.24-6-402(4) (b) for conference with attorney for advice on specific legal questions.

**Sanctuary Point Water Infrastructure Agreement:** Motion was made to approve the Sanctuary Point Water Infrastructure Agreement as presented and to authorize the President to sign it and direct Valerie Remington to instruct John McGinn to begin the engineering, bidding, and construction of the infrastructure by Director Bolander and seconded by Director Van Dyke. Motion approved.

**20. Adjournment:** Motion to adjourn the meeting was made by Director Bolander and seconded by Director Van Dyke. Motion approved. The meeting was adjourned at 8:07 p.m.